



November 22, 2006

Larimer Emergency Telephone Authority (LETA) oversees the administration of 9-1-1 in Larimer County. Please visit our web site for additional detail [www.leta911.org](http://www.leta911.org).

LETA has employed an Executive Director who maintains the database which routes 9-1-1 calls to the various dispatch centers in Larimer County.

The routing of 9-1-1 calls is determined by an emergency service number (ESN). A different ESN is assigned based on who should respond to your location for police / fire or medical.

The best practices for 9-1-1 is to take all of the necessary steps to ensure a first responder can find you when you need help.

The following are best practices for 9-1-1 for street addressing;

- 1) Duplicate street names should be avoided. The same street name in the same ESN can create a situation where first responders are going to the wrong location when you need help.
- 2) Addressing should be sequential. Addresses on a street should be consistent and should follow a sequential numbering e.g. 2240, 2242, 2246, 2248 etc. Addressing should also have parity with odds following on one side of the street and even addresses on the other. This helps the first responder find your location and also aides in accurate Emergency Preparedness Notification (EPN).
- 3) Street names and addresses should be clearly marked. Street signs should be in place and not obstructed in any way. The address to your house should be clearly marked on your house and if possible with reflective tape or paint to aide the first responders in finding you in poor lighting.

Sincerely,

Kimberly Culp  
Executive Director  
Larimer Emergency Telephone Authority  
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