



PURCHASING DEPARTMENT

200 W. Oak Street, Suite 4000  
Fort Collins, Colorado 80521  
(970) 498-5955  
Fax (970) 498-5942

MINUTES

**LARIMER COUNTY BID #B17-07  
SALE OF TRIMBLE SURVEY EQUIPMENT SN#92720242  
FINANCE DEPARTMENT  
MARCH 28, 2017 2:00 P.M.**


Bids to consider the sale of Trimble Survey Equipment with Serial Number 92720242 were received and opened on Tuesday, March 28, 2017 at 2:00 p.m. in the Purchasing Department. Bids were opened by Les Brown, Purchasing Agent, and recorded by Jenna Cifala, Purchasing Contract Specialist. The following bids were received:

<b>VENDOR NAME</b>	<b>"REVISED BID FORM 3-16-2017"</b>
Center Line Surveying Inc. dba. Survey Systems	<b>\$10,050.00</b>

No decision of award was made pending review and recommendation by the Larimer County Finance Department.

The Larimer County Finance Department reviewed the bids and recommends accepting the bid from Survey Systems as per the attached departmental recommendation.

The Larimer County Purchasing Department concurs with the above recommendations.

  
**FOR**  
**HEATHER MACMILLAN, PURCHASING DIRECTOR**

  
Carol L. Block, Financial Services Director  
For the Board of Larimer County Commissioners



**DEPARTMENTAL RECOMMENDATION**

**TO:** Karen Turek, Property Resources Technician  
**FROM:** Les Brown, Purchasing Agent  
**DATE:** 3/28/2017  
**SUBJECT:** B17-07, Sale of Trimble Survey Equipment SN#92720242

Transmitted for your review and recommendation, is the one (1) bid received to consider the sale of Trimble Survey Equipment with Serial Number 92720242.

When you have completed your review of the bid, please prepare your recommendation on this form and return the form to me. If you do not recommend awarding the bid to the **highest price bidder**, please explain why. This document will be considered a public record and open to inspection.

I recommend selling to Survey Systems in the amount of \$ 10,250.00  
for the following reasons: high bidder

**THIS RECOMMENDATION MUST BE SIGNED BY THE DEPARTMENT HEAD**

[Signature]  
DEPARTMENT HEAD SIGNATURE

Finance  
DEPARTMENT

3/29/17  
DATE

Thank you.

0.\*

10,050.00x

0.074=

743.700\*

Sales  
Tax

10,050.000+

743.700+

10,793.700\*

\*Or an Exempt Cert