

LARIMER COUNTY PROPOSAL #P16-11
COMPREHENSIVE PLAN FOR COMMUNITY DEVELOPMENT
COMMUNITY DEVELOPMENT DIVISION
SEPTEMBER, 15TH, 2016 2:00 P.M.

Proposals to consider entering into an agreement with a qualified consulting firm to develop a comprehensive plan for building resilience in areas affected by the 2012 fires and 2013 flood, plus other areas susceptible to disaster conditions for the Larimer County Community Development Division were accepted on Thursday, September 15th, 2016 at 2:00 p.m. in the Purchasing Department. Proposals were accepted by Les Brown, Purchasing Agent and recorded by Whitney Wilson, Department Specialist. The following proposals were received:

Logan Simpson Design Inc. dba Logan Simpson
Ecology & Environment, Inc.

No decision of award was made pending review and recommendation by the Larimer County Community Development Division.

The Larimer County Community Development Division reviewed the proposals and recommends accepting the proposal from Logan Simpson as per the attached departmental recommendation.

The Larimer County Purchasing Department concurs with the above recommendations.



Heather L. MacMillan, CPPB
Purchasing Director



Carol L. Block, Financial Services Director
For the Board of Larimer County Commissioners

PURCHASING DEPARTMENT



TO: Terry Gilbert, Community Development Director
Matthew Lafferty, Principle Planner

FROM: Les Brown, Purchasing Agent

DATE: 9/15/16

SUBJECT: P16-11, Comprehensive Plan for Community Development

Transmitted for your review and recommendation, are the proposals received to consider entering into an agreement with a qualified consulting firm to develop a comprehensive plan for building resilience in areas affected by the 2012 fires and 2013 flood, plus other areas susceptible to disaster conditions. Please fill in this form and return it to me via interoffice mail or fax.

The following criteria must be used to evaluate the proposals:

1. Firm Capability
2. Firm Availability and Project Schedule
3. Cost
4. Project Approach
5. Consultant and Key Staff Experience and Qualifications

This document will be considered a public record and open to inspection. The individual committee score sheets, comment sheets and other evaluation notes are DELIBERATIVE PROCESS records and not public records. Please keep these documents in your files.

Explain why you want to award the work to a particular vendor and the dollar amount of the award:
Two (2) proposals were received in response to this Request for Proposal. Each member of the Evaluation Committee individually evaluated and scored each proposal. After reviewing the Scoring Matrix (attached) the Evaluation Committee decided to interview the highest-scored vendor, Logan Simpson. After the interview, the Evaluation Committee unanimously decided to award to Logan Simpson in the estimated amount of \$275,041.00.

THIS RECOMMENDATION MUST BE SIGNED BY THE DEPARTMENT HEAD


DEPARTMENT HEAD SIGNATURE

Community Dev
DEPARTMENT

17 Oct 2016
DATE

Thank you.

**P16-11 Comprehensive Plan for Community Development
Scoring Matrix**

COMPANY:	Logan Simpson	Ecology & Environment, Inc.
EVALUATORS		
#1	4.87	4.83
#2	4.65	3.55
#3	4.65	3.75
#4	3.50	3.80
#5	4.58	4.00
TOTALS	22.25	19.93