



## PURCHASING DEPARTMENT

200 W. Oak Street, Suite 4000  
Fort Collins, Colorado 80521  
(970) 498-5955  
Fax (970) 498-5942

### MINUTES

**LARIMER COUNTY PROPOSAL #P17-05  
BROADBAND FEASIBILITY STUDY  
BOARD OF COUNTY COMMISSIONERS (BOCC)  
FRIDAY, MARCH 31, 2017 2:00 P.M.**

Proposals to consider contracting with one (1) qualified consultant to perform a broadband assessment, feasibility, economic viability analysis, conduct market analysis, spatial application development, engineering network design, business plan development, regulatory understanding and operational best practice scenarios, and to develop written recommendations for presentation to County staff and the Board of County Commissioners (BoCC) for further consideration were accepted on Friday, March 31, 2017 at 2:00 p.m. in the Purchasing Department. Proposals were accepted by Les Brown, Purchasing Agent, and recorded by Marlene Aragon, Department Specialist. The following proposals were received:

Front Range Internet, Inc.  
GVNW Consulting, Inc.  
Columbia Telecommunications Corporation dba. CTC Technology & Energy  
NEOFiber, Inc. dba. NEO Connect  
Magellan Advisors  
Vantage Point Solutions

No decision of award was made pending review and recommendation by the Board of County Commissioners (BoCC).

The Board of County Commissioners (BoCC) reviewed the proposals and recommends accepting the proposal from CTC Technology & Energy (pending negotiations) as per the attached departmental recommendation.

The Larimer County Purchasing Department concurs with the above recommendations.

Heather L. MacMillan, CPPB, M.Ed.  
Purchasing Director

Carol L. Block, Financial Services Director  
For the Board of Larimer County Commissioners



PURCHASING DEPARTMENT

200 W. Oak Street, Suite 4000  
Fort Collins, Colorado 80521  
(970) 498-5955  
Fax (970) 498-5942

DEPARTMENTAL RECOMMENDATION

**TO:** Jacob Castillo, Director Economic Development Department  
Drew Davis, Senior Business Analyst

**FROM:** Les Brown, Purchasing Agent

**DATE:** 3/31/2017

**SUBJECT:** P17-05, Broadband Feasibility Study

Transmitted for your review and recommendation, are the proposals received to consider contracting with one (1) qualified consultant to perform a broadband assessment, feasibility, economic viability analysis, conduct market analysis, spatial application development, engineering network design, business plan development, regulatory understanding and operational best practice scenarios, and to develop written recommendations for presentation to County staff and the Board of County Commissioners (BoCC) for further consideration. Please fill in this form and return it to me via interoffice mail or fax.

This document will be considered a public record and open to inspection. The individual committee score sheets, comment sheets and other evaluation notes are DELIBERATIVE PROCESS records and not public records. Please keep these documents in your files for one (1) year.

The following criteria, as provided in the RFP, must be used to evaluate the proposals:

- 1. Approach/Project Schedule
- 2. Consultant Qualifications
- 3. Technical Qualifications, Expertise, Experience, and Firm Capability/Availability
- 4. Quality, accuracy, and completeness of proposal
- 5. Price

Explain why you want to award the work to a particular vendor:

Six (6) proposals were accepted in response to Request for Proposal P17-05, referenced above. Adhering to the County's process, each member of the Evaluation Committee individually and independently evaluated and scored each proposal. After reviewing the Scoring Matrix (attached), the Evaluation Committee unanimously selected to award to the highest scoring vendor CTC Technology & Energy (pending negotiations), as they felt their solution was the best fit for the County.

**THIS RECOMMENDATION MUST BE SIGNED BY THE DEPARTMENT HEAD**

  
DEPARTMENT HEAD SIGNATURE

Economic Development  
DEPARTMENT

5/12/17  
DATE

Thank you.

### P17-05 Broadband Feasibility Study - Scoring Matrix

COMPANY:	CTC Technology & Energy	NEO Connect	Magellan Advisors	Vantage Point Solutions	GVNW Consulting, Inc.	Front Range Internet, Inc.
EVALUATORS						
#1	4.60	4.50	3.80	4.50	3.90	1.00
#2	4.30	4.10	3.80	4.50	3.70	1.40
#3	4.42	4.61	4.64	3.89	3.20	1.00
#4	4.35	4.41	4.55	4.33	4.35	3.45
#5	4.55	4.50	4.20	3.75	4.25	2.15
<b>TOTALS</b>	<b>22.22</b>	<b>22.12</b>	<b>20.99</b>	<b>20.97</b>	<b>19.40</b>	<b>9.00</b>