

As the Wheel Turns

Hours Change in Estes Park

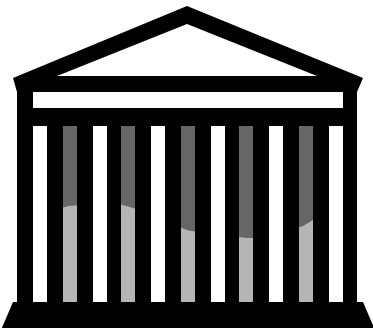
Effective February 1, 2002 the Estes Park Branch Office did begin new hours of operation. The new hours are 8:00 a.m. to 4:30 p.m. The office will **no longer** be closed over the lunch hour from Noon until 1:00.



Joint Tenancy/Tenants in Common

In cases of joint ownership of a vehicle, the dealer or lienholder submitting the paperwork will need to identify whether or not there will be a "JTWROS" identifier on the title. There is a box on the current DR2411 Application for Title where this can be checked or marked "Y" for yes or "N" for no. The designation means that if one owner is deceased, only a Death Certificate and the signature of the surviving owner will be required to have the deceased party's name removed. If the designation is **NOT** on the title, this is called Tenants In Common and the other owner will have to provide court or other proper documents to have the deceased owners name removed from the title. If the indicator box in the

DR2411 Application for Title is not marked, the ownership of the vehicle will default to Tenants In Common as stated in Statute.



"Tax"ing times

01% SALES TAX REDUCTION

Beginning July 1, 2001, House Bill 00-1259 required the sales tax rate to change from 2.9% to .01% on purchases or new leases and used heavy trucks; including commercial trucks, truck tractors, tractors, semi-trailers or vehicles used in combination therewith that have a Gross Vehicle Weight Rating in excess of 26,000 lbs. This reduction is associated with Tabor, so the money collected must be accounted for separately. To accomplish this, the State Sales Tax Section is requiring Counties to complete the DR 1481 – Heavy Truck Sales Tax Return. This is in effect through June 30, 2002. If you have questions, please contact Steve Asbell at (303) 205-8211, ext. 6883. If you need Form DR 1481, call the Sales Tax Division at (303) 205-8211.

Tips for the Trade

Here are some helpful hints that make processing paperwork easier for both our office and yours:

1) Verify that the body style listed on the DR2411 is correct. UP = Utility Passenger vehicle is an SUV being used as a passenger vehicle and will be issued passenger plates. UT= Utility Truck is an SUV that has had the seats removed from the back and is being used to transport cargo. This vehicle will receive truck plates. Please be spe-

cific, do not to use just 4X4, 4WD or 4DR., etc. Also, the Motor Vehicle Department is now using 2DR., 4DR., instead of CP and SD at the request of law enforcement.

2) The Motor Vehicle Department requires that the name and address of the lienholder be complete on the DR2411 Application for Title **and** on the Security Agreement. If this is not complete or is illegible, the paperwork will be returned to the sender.

3) If a customer is asking for a quote of license plate cost, these cannot be given over the phone at the Motor Vehicle Department. The customer may call and listen to the phone tree to obtain the formula to calculate an estimate or they may visit the Clerk & Recorder Web page at www.larimer.org/clerk and submit the required information on the vehicle and an estimate will be emailed to them. Customers should also be informed that ownership tax, which is part of the registration fee, is owed from the date of purchase.

Office Options

The Larimer County Motor Vehicle Office is always looking for ways to improve our customer service. If any of you as dealers and lienholders that frequent our offices have any ideas or suggestions that you feel would improve or expedite our service to you, please let us know. You can contact Pam Nielsen, the Motor Vehicle Manager, at (970)498-7894, or email her at pnielsen@larimer.org. There is also a customer satisfaction survey available on the Clerk & Recorder web page.



Faces and Places

Once again, the Larimer County Motor Vehicle Office has gone through some personnel changes. In the Fort Collins office, we welcome Wendy. She has been a title clerk at a local dealership for several years. We are excited to have her and her expertise aboard. Cheryl will be transferring to the Loveland Office later this summer. I am sure those of you who are regular customers in the Loveland Office will enjoy working with her as much as we do. Once again thank you all for your support and patience with our new staff members. They all enjoy meeting and working with you. Next time you are in the office, if you see someone you don't know, please stop and introduce yourself.

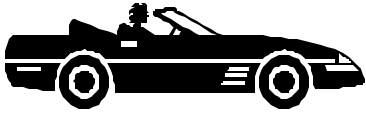
Commercial Vehicles

There still seems to be some confusion regarding commercial vehicles. Effective August 1, 2001, Senate Bill 01-005 did take effect requiring the identification of vehicles being purchased for commercial use. A field will be added to the DR2411 Application for Title for the dealers to identify this information. If the new forms are unavailable before the August 1 effective date, dealers should make note on the existing DR2411 that the vehicle is a commercial use vehicle. We greatly appreciate your assistance during this transition and implementation of the law.

Dealer/Lienholder Training Classes

Training Classes are being offered by Beth Miller, MV Trainer upon request. Please contact her if you are interested in a class. The classes last 3-4 hours and can be scheduled either on an individual basis or as a group depending on number of requests. The cost associated with the class is \$10.00 per training manual and \$10.00 per street locator if requested. Beth's number is (970)498-7885.

Hy- cles



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For anyone selling or sending in paperwork on any type of the new “hybrid” or multi-fuel type vehicles, be sure the fuel type is correctly indicated on the DR2411 Application for Title. There has been a lot of confusion with this. If the fuel type is not indicated correctly, the title has to be recalled for the State for correction. If the fuel indicated on the DR2411 is “other”, please indicate on the application what the fuel type is with one of the following.

Q = Propane/Gas R= Natural gas/Gas

S= Methanol/Gas U= Ethanol/Gas

V =Natural Gas/Diesel W=Elec./Natural Gas

X=Elec./Propane Y=Elec./Diesel

Z=Elec./Gas

Office Policy Changes

There have been a couple of changes in the office that will affect local dealers and lienholders that are coming into the offices. The first item is the dealer desk in the Fort Collins Office. This desk was changed and handled by a technician on the front counter. Due to popular demand, it has now been changed back to being handled by the Specialists in the office. This is a rotating desk so look for the “Dealer Desk” sign on a back desk when coming in to do dealer transactions. There is a signup sheet available if the Specialist is assisting someone or away from her desk.

There are also some changes with the Dealer/Lienholder drop off boxes in the offices. The Motor Vehicle Office is now requiring that a cover sheet with up to 10 transactions be filled out when dropping off paperwork. The cover sheets are available in each office next to the drop box. If anyone has any questions regarding the new procedures, feel free to call Beth Miller at (970)498-7885.

Another change is regarding the requirements to file a lien. The following information will now be required to be on every security agreement submitted:

1. Description of vehicle (yr. , make, VIN)
2. Name and address of debtor(s), must be **ALL** vehi-

cle owners.

3. Signature of debtor(s).
4. Name and address of lienholder.
5. The amount secured.
6. Date of security agreement.

Dealers should also remember not to keep the customers license plates. These are registered to the customer and they may be receiving credit on them and/or reusing them.

Also, we are still receiving transactions in the office that have the incorrect fees. The new fees are as follows:

- 1) New purchases = \$9.50
- 2) Add Lien= \$7.20
- 3) Duplicate titles = \$8.20

Dealer Plate Renewal Time

Just a reminder since June renewal time is coming up for dealer plates. Bring your updated original dealer license to the office to get your plates along with the renewal list sent out by our office. We will be sending those to you in the month previous to your license expiration date. It is mandatory for office to verify that you have renewed your license before we can renew your plates. Also make sure to note on the renewal list any lost, stolen, or missing plates so that new ones may be issued if necessary. Thanks so much for your help with these issues. This really helps s to expedite your transactions.