# You can file your protest online following these simple instructions.

The typical property can be protested online in less than 15 minutes.

NO NEED TO WAIT IN LINE - NO STAMP REQUIRED.

From our main page select a link to review your notice or protest online.



#### You will need your account number to begin

If you are not protesting the value or classification of the property but would like to make corrections to the property information please send an email with your account information so the Assessor staff can review any requested changes.



Your property details will be listed on the next page with comparable selection options below that.



On the next page you will be able to select the comparables that you feel are most like your property.

## Select Comparable Sales

Select up to 20 properties that you believe are comparable to yours to help in determining the proper value of your property (this is NOT required but helpful). Then click the *Continue* button at the bottom where you can enter additional sales, not listed here, that are relevant.

Select	Parcel Num.	Sale Date	Sale Price	*Time Adj Sale Price	Address	Style	Sq. Ft.	Bsmnt. Sq. Ft.	Bsmnt. Fin. Sq. Ft.	Garage Sq. Ft.	Lot Size	Year Built	Subdiv.	2019 Value
SUBJECT	8730416046	05/19/2017	\$ 300,000	\$ 300,000	2025 CONNECTICUT CT	2 Story	1,178	0	0	400	0.11	1987	1570	\$ 280,600
	9725427018 🜒	11/16/2017	\$ 350,000	\$ 350,000	1041 PARKVIEW DR	2 Story	1,404	740	740	528	0.20	1977	11766	\$ 313,700
	**87301171111	08/07/2018	\$ 318,500		2900 SAGEBRUSH DR	2 Story	1,408	0	0	396	0.18	1980	1291	\$ 282,400
	8730117122	04/30/2018	\$ 336,000	\$ 336,000	2913 SOMBRERO LN	2 Story	1,408	0	0	396	0.18	1980	1291	\$ 282,400
	9725427011 🔮	05/24/2017	\$ 350,000	\$ 350,000	1016 PARKVIEW DR	2 Story	1,516	660	660	528	0.19	1977	11766	\$ 342,600
	**9725110032	09/05/2018	\$ 389,800		2848 EDINBURGH CT	1½ Story Fin	1,520	962	312	576	0.22	1975	11633	\$ 332,500
	8730416050	10/12/2017	\$ 309,000	\$ 309,000	2001 CONNECTICUT CT	2 Story	1,177	0	0	400	0.13	1987	1570	\$ 280,500

#### You may also map the selected sales

				CI	FIN								
8719230067 🜒	11/20/2017	\$ 347,500	\$ 347,500	2014 NIAGARA DR	1½ Story Fin	1,559	1,359	0	462	0.07	1992	14112	\$ 380,300
9725110027	06/14/2017	\$ 410,000	\$ 410,000	825 STRACHAN DR	1½ Story Fin	1,560	0	0	484	0.26	1975	11633	\$ 305,300

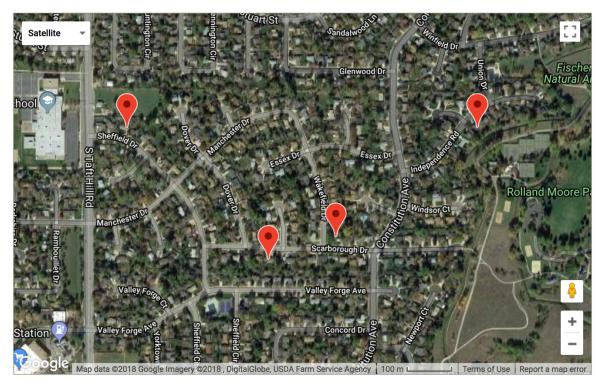
 $\hfill \Box$  Also map up to 10 checked properties (in a new window, with pop-ups enabled)

Continue... Step 3 of 5 (Selecting comparable sales is optional, simply click Continue if there are no sales listed.)

A map similar to the one below will open in a separate window (or browser tab) You may need to allow popups for this to open.

## **Residential Sales Search Map**

Click on a red marker to get info about a particular property sale.



Sales not listed in our residential sales database, or commercial, vacant, and other sales may also be added on the next page.

Older sales and sales that involved multiple buildings or multiple parcels are often not included in the initial sales searches.

The next page will allow you to add more sales and attach photos or other files you want to include with your appeal.

Protest online at Larimer.org/assessor/protest

<sup>\*</sup>Time Adj Sale column reflects the sales price trended to the appraisal date of June 30, 2018. Above information may not reflect property characteristics at time of sale.
\*\*This sale occurred after the appraisal date of June 30, 2018 and was not used for 2019/2020 assessment valuation. The sale price has not been adjusted to reflect any time or market trending.

On this next page sales data for vacant property, mobile homes or commercial property may also be added to the appeal. Supporting documents such as digital photos may be attached.

An estimate of value is **required** along with a reason for the appeal.

## **Additional Sales and Value Estimate**

Additional Residential Sales (optional)								
Submit up to 6 sales of residential properties not previously selected that you feel are relevant. Enter the parcel number(s) of these properties.  Open new window to search for property and enter the parcel numbers below.								
Parcel Number (10 digits, nnnnnnnnn or nnnn-nn-nnn)								
1. 2. 3. 4. 5. 6.								
Additional Vacant/Mobile Home/Co	mmercial Sal	es (optional)						
of these properties.			les not previously selected that you feel are relevant. Enter the appropriate information s below: Vacant Property    Mobile Homes   Commercial Property					
Account Number/Parcel Number/Address	Date Sold	Selling Price						
1.								
2.								
3. 4.								
5.								
6.								
Value Estimate								
7 - Constitution of Assertation and Constitution			n the real estate markets as they were on June 30, 2018. Based on this information ers only, no commas, no periods)					
Additional Documentation								
You may include up to 3 files as attachments (pho Excel, JPG, GIF, PNG or BMP format, and cannot b			Assessor staff in evaluating your value. Attachments must be in PDF, Word, RTF, B in size.					
Browse No file selected.								
2. Browse No file selected.								
3. Browse No file selected.								
Reason For Protesting (must be entered)								
			oo high or too low, etc.) and any details about the comparables or attachments that this field as it may result in error during the protest submission.					

The "Reason for Protesting" is a text field that will allow you to include a message regarding the property and valuation. Please note that using quotes or special characters or emojis can cause the program to cut off your message when it is sent.

The next page will show the information submitted and allow you to review the protest and acknowledge that you are the owner.

### **Acknowledgement**

By checking the box below, I declare that I am the owner of the property and that the information contained herein constitutes true and complete statements concerning the property. I further recognize that all protested property may be subject to an onsite inspection by personnel from the Assessor's office and that submitting a protest initiates a review of the property value and may result in a higher valuation if warranted.

□ \*Check this box to agree with the above statement.

*Name in lieu of signature:	
*Your Email:	
*Confirm Email:	
Phone Number:	

You will receive a copy of the email sent to the Assessor with all of the submitted information.



Your protest is not complete until you click the "Submit Protest" button above

## You must click the Submit Protest button to complete the process.

Once the protest is submitted, a confirmation page like the one below will display and a copy of the protest will be sent to the email address supplied by the property owner. If you do not receive an email within 15-20 minutes of submitting your protest, please check your SPAM inbox or add protests@larimer.org to your contacts or allowed email addresses.

> Assessor > Protest Submitted

## **Real Property Protest Submitted**

A protest for **Account Number R0107115** was submitted to the Assessor's office on April 29, 2019 at 1:23 PM. A copy of the protest information was sent to <a href="mailto:you@youremail.com">you@youremail.com</a>

This protest will be reviewed by assessor staff. A notice of determination will be mailed on June 30, 2019. Protest decisions are not available prior to June 30, 2019. Online values will be updated no later than July 1, 2019. If you file a protest in any given year and do not agree with the value or classification noted on your property on July 1 of that year you will need to file an appeal with the County Board of Equalization before July 15th of that same year.

#### What Happens Next

The Assessor must make a decision concerning your protest and mail a written **Notice of Determination** to you no later than **June 30, 2019**. If you are satisfied with the value, the process ends and your tax will be based on the value reflected in the notice of determination.

If you disagree with the Assessor's decision, the next step will be to file an appeal with the County Board of Equalization . More details will be provided in your **Notice of Determination**.

Congratulations. Your protest submission is done and will be reviewed without needing a stamp or having to drive to our office.

Protestonline at Larimer.org/assessor/protest